

MEETING MINUTES
ST. TAMMANY PARISH HOSPITAL SERVICE DISTRICT NO. 2
dba SLIDELL MEMORIAL HOSPITAL
FINANCE COMMITTEE
FEBRUARY 23, 2023 – 5:00 P.M.

COMMITTEE MEMBERS PRESENT:

Joseph “Joe” DiGiovanni
Larry Englande
Georgia Johnson
Walter “Dub” Lane (Committee Chair)
Tommy Morris
Shawn Paretti

OTHER BOC MEMBERS PRESENT:

Cyril Bethala, M.D.
Bill Newton – *orienting/non-voting*

THOSE MEMBERS ABSENT:

Kristen Stanley-Wallace

THOSE ALSO PRESENT:

Sandy Badinger, Chief Executive Officer
Pat Bolander, Chief Financial Officer
Claire Chitwood, Chief Operating Officer
Kathy Sponge, Sr. Executive Assistant
Gilbert Ganucheau, Chief Legal Officer
Holly Sanchez, Chief Administrative Officer
Kimberly Walker, Chief Nursing Officer

Lester Richoux, LaPorte CPAs and Business Advisors

CALL TO ORDER

The meeting was called to order at 5:00 p.m. by Dr. Lane, Committee Chair.

APPROVAL OF MINUTES

A motion was made by Mr. DiGiovanni and seconded by Mr. Englande to approve the minutes of the January 23, 2023 Finance Committee meeting as presented. After full and complete discussion, the motion carried.

NEXT MEETING

The next Finance Committee meeting is scheduled for Monday, March 20, 2023 at 5:00 p.m.

LOUISIANA LEGISLATIVE AUDITOR'S COMPLIANCE QUESTIONNAIRE

A motion was made by Mr. Englande and seconded by Mr. DiGiovanni to recommend to the Board of Commissioners adoption of the Louisiana Legislative Auditor’s Compliance Questionnaire for 2022 audit period as presented. After full and complete discussion, the motion carried.

RESOLUTION REGARDING AUTHORIZATION OF BANK DEPOSITORY (Hancock Whitney)

A motion was made by Mr. DiGiovanni and seconded by Mr. Englande to recommend to the Board of Commissioners adoption of the Resolutions Regarding Authorization of Bank Depository (Hancock Whitney) reflecting Board officer change as presented. After full and complete discussion, the motion carried.

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POLICY REVISIONS

A motion was made by Mr. Paretti and seconded by Ms. Johnson to recommend to the Board of Commissioners approval of the below listed Policy Revisions as presented. After full and complete discussion, the motion carried.

- a. LD-350 Contracts**
- b. LD-520 Code of Conduct**
- c. LD-540 Employment of Relative (Nepotism) of Board Members and the Senior Mgmt Team**
- d. LD-580 Business Courtesies to Potential Referral Sources**

CONTRACTUAL AGREEMENTS FOR APPROVAL/RATIFICATION

A motion was made by Mr. DiGiovanni and seconded by Mr. Englande to recommend to the Board of Commissioners ratification of signed contracts received in January 2023 as presented. After full and complete discussion, the motion carried.

EXECUTIVE/STRATEGIC SESSION

A motion was made by Mr. Paretti and seconded by Dr. Morris for the Finance Committee to go into Executive Session in order to receive the records and proceedings of the Hospital Medical Executive/Credentials Committee, reports, statistics, minutes and proceedings of the Hospital/Medical Staff Quality Assurance Committee, standing committees of the Board, and any other related records and documents, pursuant to La. R.S. 42:17, La. R.S. 42:16, and La. R.S. 44:7D, and those items considered key to strategic planning and marketing as provided by La. R.S. 46:1073. After full and complete discussion, the motion carried and the Committee went into executive session at 5:08 p.m.

RETURN TO OPEN SESSION

A motion was made by Mr. DiGiovanni and seconded by Mr. Paretti for the Finance Committee to return to open session. After full and complete discussion, the motion carried and the Committee returned to open session at 5:43 p.m.

FY 2022 INDEPENDENT AUDIT PREPARATION AND REPORTING PLAN

Mr. Richoux presented the FY 2022 Independent Audit Preparation and Reporting Plan submitted by LaPorte CPA's and Business Advisors. A motion was made by Mr. DiGiovanni and seconded by Mr. Englande to recommend to the Board of Commissioners acceptance of the FY 2022 Independent Audit Preparation and Reporting Plan as presented. After full and complete discussion, the motion carried.

REPORTS

A motion was made by Mr. Paretti and seconded by Dr. Morris to recommend to the Board of Commissioners acceptance of the following report(s) as presented. After full and complete discussion, the motion carried.

- a. Louisiana Home Care of Slidell Financial Report**
- b. Northshore Extended Care Hospital Financial Report ("NSECH" -Skilled/LTAC Joint Venture)**
- c. Northshore Rehabilitation Hospital Financial Report ("NSR" -Rehab Joint Venture)**
- d. OH/SMH Joint Operating Agreement Financial Report, December 2022**
- e. SMH Financial Report, January 2023**

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CONTRACTUAL AGREEMENTS - MARKETING/STRATEGIC FOR APPROVAL/RATIFICATION

A motion was made by Ms. Johnson and seconded by Dr. Morris to the Board of Commissioners approval of marketing/strategic contracts for February 2023 and ratification of signed marketing/strategic contracts received in January 2023 as presented. After full and complete discussion, the motion carried.

ADJOURNMENT

There being no further discussion to come before the Committee, a motion was made by Dr. Morris and seconded by Mr. Englande to adjourn. The meeting was adjourned at 5:45 p.m.

(Draft of Minutes accepted by Board of Commissioners on February 27, 2023)
(Minutes approved by Finance Committee on March 20, 2023)