

MEETING MINUTES
ST. TAMMANY PARISH HOSPITAL SERVICE DISTRICT NO. 2
dba SLIDELL MEMORIAL HOSPITAL
FINANCE COMMITTEE
MAY 22, 2023 – 5:00 P.M.

COMMITTEE MEMBERS PRESENT:

Joseph “Joe” DiGiovanni (Acting Committee Chair)
Larry Englande
Tommy Morris
Kristen Stanley-Wallace

OTHER BOC MEMBERS PRESENT:

Bill Newton – *orienting/non-voting*

THOSE MEMBERS ABSENT:

Georgia Johnson
Shawn Paretti
Walter “Dub” Lane

THOSE ALSO PRESENT:

Sandy Badinger, Chief Executive Officer
Pat Bolander, Chief Financial Officer
Claire Chitwood, Chief Operating Officer
Kathy Sponge, Sr. Executive Assistant
Gilbert Ganucheau, Chief Legal Officer
Holly Sanchez, Chief Administrative Officer

CALL TO ORDER

The meeting was called to order at 5:04 p.m. by Mr. DiGiovanni, Acting Committee Chair.

APPROVAL OF MINUTES

A motion was made by Ms. Stanley-Wallace and seconded by Mr. Englande to approve the minutes of the April 17, 2023 Finance Committee meeting as presented. After full and complete discussion, the motion carried.

NEXT MEETING

The next Finance Committee meeting is scheduled for Monday, June 19, 2023 at 5:00 p.m.

INFUSION PUMPS AND INTEGRATED SOFTWARE

A motion was made by Mr. Englande and seconded by Ms. Stanley-Wallace to recommend to the Board of Commissioners approval of the Infusion Pumps and Integrated Software capital expenditure at a cost not to exceed \$1,806,557.00 and to authorize the Chairman of the Board, the Chief Executive Officer, the Chief Financial Officer, or any of them, to execute an agreement between Slidell Memorial Hospital and GPO vendor selected for said project as presented. After full and complete discussion, the motion carried.

HVAC AIR HANDLER UNIT REPLACEMENT (3rd Floor)

REQUEST FOR PROPOSALS AUTHORIZATION

A motion was made by Mr. Englande and seconded by Ms. Stanley-Wallace to recommend to the Board of Commissioners authorization to issue Request For Proposals for the HVAC Air Handler Unit Replacement (3rd Floor) project as presented. After full and complete discussion, the motion carried.

MICROBIOLOGY AREA EXPANSION PROJECT (SMH Main Laboratory)

A motion was made by Ms. Stanley-Wallace and seconded by Dr. Morris to recommend to the Board of Commissioners approval of budget, acceptance of proposals and to award the construction contract to John Finch Construction to complete construction of the project identified as “Microbiology Area Expansion in the SMH Main Laboratory, RFP #23-04-01R” for the contract sum of Twenty Seven Thousand Seven Hundred Ten Dollars (\$27,710.00) in addition to other associated costs of \$25,030.00 for said project totaling

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\$52,740.00; and for a resolution to authorize the Chairman of the Board, the Chief Executive Officer, the Chief Financial Officer, or any of them, to execute an agreement between the District and John Finch Construction; to appoint said Contractor as agent of the District when purchasing materials to be used in the construction of said project; to authorize execution of “Designation of Construction Contractor as Agent of Governmental Entity and Exemption Certificate” for the subcontractors, identified by Contractor and approved by Slidell Memorial Hospital, involved in construction of said project; and to authorize execution of such documents and to have such additional authority as necessary and appropriate to accomplish the intent of this resolution as presented. After full and complete discussion, the motion carried.

CONTRACTUAL AGREEMENTS FOR APPROVAL/RATIFICATION

A motion was made by Ms. Stanley-Wallace and seconded by Dr. Morris to recommend to the Board of Commissioners ratification of signed contracts received in April 2023 as presented. After full and complete discussion, the motion carried.

EXECUTIVE/STRATEGIC SESSION

A motion was made by Ms. Stanley-Wallace and seconded by Mr. Englande for the Finance Committee to go into Executive Session in order to receive the records and proceedings of the Hospital Medical Executive/Credentials Committee, reports, statistics, minutes and proceedings of the Hospital/Medical Staff Quality Assurance Committee, standing committees of the Board, and any other related records and documents, pursuant to La. R.S. 42:17, La. R.S. 42:16, and La. R.S. 44:7D, and those items considered key to strategic planning and marketing as provided by La. R.S. 46:1073. After full and complete discussion, the motion carried and the Committee went into executive session at 5:18 p.m.

RETURN TO OPEN SESSION

A motion was made by Dr. Morris and seconded by Ms. Stanley-Wallace for the Finance Committee to return to open session. After full and complete discussion, the motion carried and the Committee returned to open session at 6:15 p.m.

HVAC AIR HANDLER UNIT REPLACEMENT (3rd Floor)

BUDGET APPROVAL

A motion was made by Ms. Stanley-Wallace and seconded by Mr. Englande to recommend to the Board of Commissioners to recommend to the Board of Commissioners approval of the budget for the HVAC Air Handler Unit Replacement (3rd Floor) project as presented. After full and complete discussion, the motion carried.

REPORTS

A motion was made by Dr. Morris and seconded by Ms. Stanley-Wallace to recommend to the Board of Commissioners acceptance of the following report(s) as presented. After full and complete discussion, the motion carried.

- a. **Louisiana Home Care of Slidell Financial Report**
- b. **Northshore Extended Care Hospital Financial Report (“NSECH” -Skilled/LTAC Joint Venture)**
- c. **Northshore Rehabilitation Hospital Financial Report (“NSR” -Rehab Joint Venture)**
- d. **OH/SMH Joint Operating Agreement Financial Report, March 2023**
- e. **SMH Financial Report, April 2023**
- f. **Compliance Report**

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CONTRACTUAL AGREEMENTS - MARKETING/STRATEGIC FOR APPROVAL/RATIFICATION

A motion was made by Mr. Englande and seconded by Ms. Stanley-Wallace to the Board of Commissioners approval of marketing/strategic contracts for May 2023 and ratification of signed marketing/strategic contracts received in April 2023 as presented. After full and complete discussion, the motion carried.

ADJOURNMENT

There being no further discussion to come before the Committee, a motion was made by Dr. Morris and seconded by Mr. Englande to adjourn. The meeting was adjourned at 7:16 p.m.

(Draft of Minutes accepted by Board of Commissioners on May 25, 2023)
(Minutes approved by Finance Committee on June 19, 2023)